



PVKK INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi, Affiliated to JNTUA, Anantapuramu.
(Established under Sri Balaji Educational Society, Anantapuramu)

IQAC Meeting Circular

A.Y.2020-2021

Date: 02-12-2020

All the members of Internal Quality Assurance Cell (IQAC) are informed to attend the meeting in the principal's chamber at 3:00 PM on 07-12-2020. The agenda for the meeting is given below.

Agenda:

1. Review on minutes of 5th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures
4. Attainments of CO and PO's
5. Requirement of new faculty in order to maintain the faculty-student Ratio
6. Coverage of Laboratory experiments.
7. NBA work progress
8. Other items

Principal

PRINCIPAL
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Alumur Road,
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Copy to:

The Chairperson

Principal File

IQAC Members

File/circular/IQAC



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Minutes of Internal Quality Assurance Cell (IQAC)

Meeting No: 06/PVKKIT/IQAC/Date: 07-12-2020

A.Y.2020-2021

Agenda:

1. Review on minutes of 5th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. Attainments of CO and POs
5. Requirement of new faculty in order to maintain the faculty-student ratio
6. Coverage of Laboratory experiments.
7. NBA work progress
8. Other items

Meeting of the members of IQAC was convened on 07-12-2020. at 3:30PM. At the outset, Chairperson welcomed the members of IQAC. The above agenda items were deliberated upon, and the following resolutions were passed.

Item 1: Review on minutes of 5th IQAC meeting

The minutes of meeting held on 07-12-2020 were approved by IQAC members

Item 2: Action taken report on the decision of the previous meeting

S. No	Item	Action Taken
1	FDPs, Workshops, Seminars and Guest Lectures	<ol style="list-style-type: none">1. Dept. of CSE organized FDP on "Artificial Intelligence using Python" from 14-09-2020 to 19-09-2020 (online).2. Dept. of CSE conducted a two-day workshop on "Cloud Computing with Amazon Web Services" from 08-09-2020 to 09-09-2020.3. Dept. of CSE conducted a six-day workshop on "Google Android Developer Fundamentals" from 21-09-2020 to 26-09-2020.4. Dept. of CSE conducted a Guest Lecture on "Entrepreneurship Development" on 07-10-2020.5. Dept. of CSE conducted a Guest Lecture on "Current Emerging Technologies and their opportunities in Future" on 12-11-20206. Dept. of Mechanical Engineering organized FDP on "Applications & Types of Hydraulic Turbines" from 16-11-2020 to 20-11-2020.7. Dept. of EEE conducted Guest lecture on "Power Semiconductor Devices" on 16-10-2020.


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		<ol style="list-style-type: none">8. Dept. of EEE conducted Guest lecture on "Electromagnetic Fields" on 05-11-2020.9. Dept. of EEE conducted a workshop on "Renewable Energy Applications" from 16-11-2020 to 20-11-2020.10. Dept. of H&S conducted a "Poster Presentation Competition" on 03-12-2020.11. Dept. of MBA organized an FDP on "Planning for Teaching" from 14-11-2020 to 18-11-2020.12. Dept. of MBA conducted a workshop on "Job opportunities in Finance sector" from 14-10-2020 to 18-10-2020.13. Dept. of MBA conducted a workshop on "Digital Transformation" on 21-09-2020 to 25-09-2020.
2	NBA work progress	The documents required to be shown to NBA peer team were prepared.
3	Attainments of CO and POs	Resolution: <ul style="list-style-type: none">• To complete topics unit wise• Conduct slip test unit wise• Conduct lab experiments properly• Conduct mock test for final exams• Student attendance monitoring The above-mentioned resolutions were fulfilled.
4	Student - Faculty Ratio	As per AICTE guidelines, the chairperson informed all the concerned department HODs to maintain faculty ratio according to student intake.
5	Laboratory experiments.	All the faculty members followed the manual and completed the lab as per the instructions.

Item 3: FDPs, Workshops, Seminars and Guest Lectures organized

All the members appreciated the effort of all Department HODs and Student Support System (SSS) for organizing FDPs, Workshops, Seminars and Guest Lectures and the same will be taken forward in coming days with advancements.

Item 4: NBA Work Progress

NBA coordinator has organized an Awareness Program and briefed the highlights of NBA like Objectives, Functions, Preparedness and Process along with its benefits.

Item 5: Attainments of CO and POs

IQAC framed the guidelines for attainment of course outcomes, program outcomes and program specific outcomes

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Item 6: Student - Faculty Ratio

In various departments shortage of faculty members were recruited as per AICTE guidelines.

Item 7: Laboratory experiments

Discussed to cover all the laboratory experiments by following the manual.

Item 8: Other items

- An awareness program is to be organized to all the Faculty Members
- R&D activities are to be improved in the campus

(Dr. K. Ramesh Rao)
Coordinator, IQAC

(Dr. Bandi Ramesh Babu)
Principal & Chairperson, IQAC

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IQAC Members

A.Y.2020-2021

S. No.	Name	Designation	Signature
Chairperson			
1.	Dr. Bandi Ramesh Babu	Principal	
Member from Management			
2.	Mr. K. Sreekanth Reddy	Management Representative	
Coordinator – IQAC			
3.	Dr. K. Ramesh Rao	Associate Professor, CSE Dept.	
Nominees from Local Society, Students & Alumni			
4.	Dr. C. Manmatheswara Reddy	Principal, Sri Balaji PG College	
5.	Mr. B. Kethan Kumar Reddy	Alumni Student	
6.	Mr. A. Nithin Sai Mohan	Student Representative	
Nominees from Employer/ Industrialists/ Stakeholders			
7.	Mr. B. Ram Mohan	Parent Representative	
8.	Mr. D. Nagaraju	Industrialist	
9.	Mr. Y. Chandra Sekhar Reddy	Estate Officer	
Teacher Representatives (Members)			
10.	Dr. K. Bhargavi	HOD, CSE Dept.	
11.	Dr. M. Venkata Sreeraj	HOD, ECE Dept.	
12.	Dr. G. Sreenivasan	HOD, EEE Dept.	
13.	Mr. G. Rajesh	HOD, CIVIL Dept.	
14.	Mr. L. Balasubramanyam	HOD, MECH. Dept.	
15.	Dr. Chenna Kesavulu	HOD, H & S Dept.	
16.	Mr. I.V. Ranjith Kumar	HOD, MBA Dept.	
Senior Administrative Officers			
17.	Dr. Y. Santhosh Kumar Reddy	Dean of Academics	
18.	Mr. K. Manohar Reddy	AO	
19.	Mr. G. Viswanath	In-charge of Examinations	
20.	Dr. C. Bhanu Kiran	Placement Officer	
21.	Dr. KC. Kullayappa	R & D Convener	



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IQAC Meeting Circular

A.Y.2020-2021

Date: 16-06-2021

All the members of Internal Quality Assurance Cell (IQAC) are informed to attend the meeting in the Principal's chamber at 3:00 PM on 21-06-2021. The agenda for the meeting is given below.

Agenda:

1. Review on minutes of 6th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. NAAC Awareness Program
5. Student Chapter Activities
6. R&D Activities
7. Online classes
8. Other items

Principal

Copy to:

The Chairperson

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IQAC Members

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Minutes of Internal Quality Assurance Cell (IQAC)

Meeting No: 07/PVKKIT/IQAC/Date: 21-06-2021

A.Y.2020-2021

Agenda:

1. Review on minutes of 6th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. NAAC work progress
5. Student Chapter Activities
6. R&D Activities
7. Online Classes
8. Other items

Meeting of the members of IQAC was convened on 21-06-2021, at 3:30PM. At the outset, Chairperson welcomed the members of IQAC. The above agenda items were deliberated upon, and the following resolutions were passed.

Item 1: Review on minutes of 6th IQAC meeting

The minutes of meeting held on 21-06-2021 were approved by IQAC members

Item 2: Action taken report on the decision of the previous meeting

S. No	Item	Action Taken
1	FDPs, Workshops, Seminars and Guest Lectures	<ol style="list-style-type: none">1. Dept. of EEE organized FDP on "Energy Conservation & Management" from 25-01-2021 to 29-01-21.2. Dept. of ECE organized a Webinar on "Silica Chip Design and Verification" on 30-01-2021.3. Dept. of ECE organized a SIEMENS Workshop on PLC Training" from 15-02-2021 to 17-02-2021.4. Dept. of EEE organized FDP on "E-Vehicles: Future Technologies" from 07-02-2021 to 11-02-21.5. Dept. of Mechanical Engineering organized a five-day international seminar on "Heat Ventilation & Air Conditioning" from 15-02-2021 to 19-02-2021.6. Dept. of Mechanical Engineering organized an FDP on "Composite materials and their applications" from 03-03-2021 to 07-03-2021.7. Dept. of EEE organized Guest lecture on "Automatic Control Systems" on 21-01-2021.8. Dept. of EEE organized Guest lecture on "Electrical


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		Machines" on 25-03-2021. 9. Dept. of CSE organized Guest Lecture on "Future of AI" on 02-04-2021. 10. Dept. of EEE conducted one day workshop on "Neural Networks and Applications to Electrical Engineering on 28-05-2021. 11. Dept. of ECE organized a Webinar on "Industrial Automation" on 08-06-2021. 12. Dept. of Mechanical Engineering organized A 5-Day Workshop on "Modern Vehicle Design and Technology, an Automotive Engineering" from 14-06-2021 to 18-06-2021. 13. Dept. of MBA conducted a Guest Lecture on "Commodity Talk" from 15-02-2021 to 19-02-2021.
2	NAAC work progress	Department wise NAAC templates were prepared.
3	Student Chapter Activities	1. Dept. of CSE organized Group Discussion on "Artificial Intelligence Decision Making-Pros and Cons" on 08-01-2021. 2. Dept. of CSE organized Coding Skill Context on "Identification of bugs in JAVA programs" on 22-01-2021.
4	R&D Activities	➤ R&D convener presented the activities conducted during 20-21 academic year as well as analyses of all eligible and interested students/faculty. ➤ Received the Grant Rs. 7.60 lakhs from SANPRINTS Pvt.Ltd. to conduct online exams for the academic year 2020-2021.
5	Online Classes	As the online classes are being conducted due to Covid-19 pandemic, it is resolved to take feedback from the students on the impact of online-class work.

Item 3: FDPs, Workshops, Seminars and Guest Lectures organized

All the members appreciated the effort of all Department HODs and Student Support System (SSS) for organizing FDPs, Workshops, Seminars and Guest Lectures and the same will be taken forward in coming days with advancements.

Item 4: NAAC Awareness Program

NAAC coordinator has organized an Awareness Program and briefed the highlights of NAAC like Objectives, Functions, Preparedness and Process along with its benefits.

Item 5: Student Chapter Activities

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All the departments have established respective Student Chapters and organized good number of events to encourage participative and project-based learning among the students.

Item 6: R&D Activities

All the members appreciated the R&D initiatives and suggested activities for further improvement by organizing more programs for Faculty and Students.

Item 7: Online classes

Chairperson instructed to take Students feedback on online classes.

Item 8: Other items

- Academic & Administrative Audit is to be conducted and the report is to be submitted to IQAC for further actions
- Feedback reports are to be submitted to IQAC for further actions


(Dr. K. Ramesh Rao)
Coordinator, IQAC


(Dr. Bandi Ramesh Babu)
Principal & Chairperson, IQAC

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Member from Management			
2.	Mr. K. Sreekanth Reddy	Management Representative	
Coordinator – IQAC			
3.	Dr. K. Ramesh Rao	Associate Professor, CSE Dept.	
Nominees from Local Society, Students & Alumni			
4.	Dr. C. Manmatheswara Reddy	Principal, Sri Balaji PG College	
5.	Mr. B. Kethan Kumar Reddy	Alumni Student	
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7.	Mr. B. Ram Mohan	Parent Representative	
8.	Mr. D. Nagaraju	Industrialist	
9.	Mr. Y. Chandra Sekhar Reddy	Estate Officer	
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17.	Dr. Y. Santhosh Kumar Reddy	Dean of Academics	
18.	Mr. K. Manohar Reddy	AO	
19.	Mr. G. Viswanath	In-charge of Examinations	
20.	Dr. C. Bhanu Kiran	Placement Officer	
21.	Dr. KC. Kullayappa	R & D Convener	