



PVKK INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi, Affiliated to JNTUA, Anantapuramu.
(Established under Sri Balaji Educational Society, Anantapuramu)

IQAC Meeting Circular

A.Y.2021-2022

Date: 03-12-2021

All the members of Internal Quality Assurance Cell (IQAC) are informed to attend the meeting in the Principal's chamber at 3:00 PM on 06-12-2021. The agenda for the meeting is given below.

Agenda:

1. Review on minutes of 7th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. NAAC Awareness Program
5. Student Feedback Analysis
6. To Discuss Budget
7. Placement statistics of the previous year
8. Other items

Principal

Copy to:

The Chairperson

Principal File

IQAC Members

File/circular/IQAC

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P.V.K.K. Institute of Technology
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Minutes of Internal Quality Assurance Cell (IQAC)

Meeting No: 08/ PVKKIT/IQAC/Date: 06-12-2021

A.Y.2021-2022

Agenda:

1. Review on minutes of 7th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. NAAC Awareness Program
5. Student Feedback Analysis
6. Placement statistics of the previous year
7. Other items

Meeting of the members of IQAC was convened on 06-12-2021. at 3:30PM. At the outset, Chairperson welcomed the members of IQAC. The above agenda items were deliberated upon, and the following resolutions were passed.

Item 1: Review on minutes of 7th IQAC meeting

The minutes of meeting held on 06-12-2021 were approved by IQAC members

Item 2: Action taken report on the decision of the previous meeting

S. No	Item	Action Taken
1	FDPs, Workshops, Seminars and Guest Lectures	<ol style="list-style-type: none">1. Dept. of CSE organized online FDP on "Multi Technology" from 28-06-21 to 03-07-2021.2. Dept. of EEE organized Guest lecture on "Human Values and Professional Ethics" on 05-08-2021.3. Dept. of EEE organized Guest lecture on "Advancements in Electrical Engineering" on 10-09-2021.4. Dept. of CSE conducted Expert talk on "Importance of Coding" on 12-08-2021.5. Dept. of CSE conducted Guest lecture on "Data Warehousing Tools" on 26-11-2021.6. Dept. of CSE conducted a Guest Lecture on "Current Emerging Technologies and their opportunities in Future" on 12-11-2021.7. Dept. of EEE conducted Guest Lecture on "Advances in Electrical Engineering" on 10-09-2021.8. Dept. of Mechanical Engineering organized a


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		<p>Guest lecture on "Aerospace Materials & Processors" on 22-11-2021.</p> <p>9. Dept. of Mechanical Engineering organized A 5-day Faculty Development program on "Lean Manufacturing" from 02-12-2021 to 06-12-2021</p> <p>10. Dept. of Mechanical Engineering organized FDP on "Open Channel Flows" from 13-12-2021 to 17-12-2021.</p> <p>11. Dept. of H&S organized a FDP on "Innovation in Education" on 01-12-2021 to 02-12-2021.</p> <p>12. Dept. of H&S organized a workshop on "Marathon Session on Communication skills" on 30-11-2021.</p> <p>13. Dept. of MBA organized an FDP on "The art of effecting online teaching for Management Faculty" from 03-07-2021 to 07-07-2021.</p> <p>14. Dept. of MBA organized a Guest lecture on "Digital Marketing" on 06-11-2021 to 10-11-2021.</p>
2	Student Feedback Analysis	Feedback reports are submitted to IQAC for further actions
3	Students' attendance monitoring	Identified Late comers, least attendances, poor performance in mid exams and gave instructions to the students regarding the % of attendance required to promote the higher classes and conducted remedial classes for the students to improve the score in exams
4	Training & Placement cell Activities	<p>Placement coordinator presented placement activities as well as analyses of all eligible and interested students.</p> <ul style="list-style-type: none">➤ TCS Specific Training to Final B.Tech Students for 5 Days from 12-07-2021 to 16-07-2021.➤ Wipro Specific Training to Final B.Tech Students for 5 Days from 04-08-2021 to 09-08-2021.➤ IBM Specific Training to Final B.Tech Students for 5 Days from 11-09-2021 to 15-09-2021.➤ HCL Specific Training to Final B.Tech Students for 5 Days from 27-09-2021 to 01-10-2021.➤ MNC Recruitment Specific Training to Special Batch Students (180 Students) from 4th B.Tech for 60 Hours from 04-10-2021 to 13-10-2021.
5	NAAC/NBA Work Progress	Reviewed the work progress and verified the data templates.


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Item 3: FDPs, Workshops, Seminars and Guest Lectures organized

All the members appreciated the efforts of all Department HODs and Student Support System (SSS) for organizing FDPs, Workshops, Seminars and Guest Lectures and the same will be taken forward in coming days with advancements.

Item 4: Students Attendance Monitoring

IQAC committee will suggest all HODs to maintain proper guidelines for students who are having less attendance and poor in performance

Item 5: Student Feedback Analysis

Chairperson appreciated the faculty who got good feedback and suggested the remaining faculty to improve feedback.

Item 6: Placements Statistics

Placement coordinator presented placement activities as well as analyses of all eligible and interested students

Item 7: NAAC Awareness Program

NAAC coordinator has organized an Awareness Program and briefed the highlights of NAAC like Objectives, Functions, Preparedness and Process along with its benefits.

Item 8: Other items

- An awareness program is to be organized to all the Faculty Members
- R&D activities are to be improved in the campus


(Dr. K. Ramesh Rao)
Coordinator, IQAC


(Dr. Bandi Ramesh Babu)
Principal & Chairperson, IQAC

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IQAC Members

A.Y.2021-2022

S. No.	Name	Designation	Signature
Chairperson			
1.	Dr. Bandi Ramesh Babu	Principal	
Member from Management			
2.	Mr. K. Sreekanth Reddy	Management Representative	
Coordinator – IQAC			
3.	Dr. K. Ramesh Rao	Associate Professor, CSE Dept.	
Nominees from Local Society, Students & Alumni			
4.	Dr. C. Manmatheswara Reddy	Principal, Sri Balaji PG College	
5.	Mr. B. Kethan Kumar Reddy	Alumni Student	
6.	Mr. A. Nithin Sai Mohan	Student Representative	
Nominees from Employer/ Industrialists/ Stakeholders			
7.	Mr. B. Ram Mohan	Parent Representative	
8.	Mr. D. Nagaraju	Industrialist	
9.	Mr. Y. Chandra Sekhar Reddy	Estate Officer	
Teacher Representatives (Members)			
10.	Dr. K. Bhargavi	HOD, CSE Dept.	
11.	Dr. M. Venkata Sreeraj	HOD, ECE Dept.	
12.	Dr. G. Sreenivasan	HOD, EEE Dept.	
13.	Mr. G. Rajesh	HOD, CIVIL Dept.	
14.	Mr. L. Balasubramanyam	HOD, MECH. Dept.	
15.	Dr. Chenna Kesavulu	HOD, H & S Dept.	
16.	Mr. I.V. Ranjith Kumar	HOD, MBA Dept.	
Senior Administrative Officers			
17.	Dr. Y. Santhosh Kumar Reddy	Dean of Academics	
18.	Dr. K. Manohar Reddy	AO	
19.	Mr. G. Viswanath	In-charge of Examinations	
20.	Dr. C. Bhanu Kiran	Placement Officer	
21.	Dr. KC. Kullayappa	R & D Convener	



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IQAC Meeting Circular

A.Y.2021-2022

Date: 17-06-2022

All the members of Internal Quality Assurance Cell (IQAC) are informed to attend the meeting in the Principal's chamber at 3:00 PM on 21-06-2022. The agenda for the meeting is given below.

Agenda:

1. Review on minutes of 8th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. College events (Orientation/Fresher's/Annual day, etc.)
5. Discussion about Student Attendance and Marks
6. Student Chapter Activities
7. R&D Activities
8. Other items

Principal

Copy to:

The Chairperson

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IQAC Members

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Minutes of Internal Quality Assurance Cell (IQAC)

Meeting No: 09/PVKKIT/IQAC/Date: 21-06-2022

A.Y.2021-2022

Agenda:

1. Review on minutes of 8th IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. College events (Orientation/Fresher's/Annual day, etc.)
5. Discussion on Student Attendance and Marks
6. Student Chapter Activities
7. R&D Activities
8. Other items

Meeting of the members of IQAC was convened on 21-06-2022 at 3:30PM. At the outset, Chairperson welcomed the members of IQAC. The above agenda items were deliberated upon, and the following resolutions were passed.

Item 1: Review on minutes of 8th IQAC meeting

The minutes of meeting held on 21-06-2022 were approved by IQAC members

Item 2: Action taken report on the decision of the previous meeting

S. No	Item	Action Taken
1	FDPs, Workshops, Seminars and Guest Lectures	<ol style="list-style-type: none">1. Dept. of CSE organized FDP on "Microsoft Azure & Teaching Methodologies-LST" from 09-05-2022 to 13-05-2022.2. T&P cell conducted a workshop on Soft Skills from 31-01-2022 to 01-02-2022.3. Dept. of CSE conducted a workshop on "Oracle-DBMS" from 03-02-2022 to 05-02-2022.4. Dept. of EEE organized one day national level workshop on "Optimization Techniques" on 15-02-2022.5. Dept. of CSE conducted a workshop on "PYTHON, WEB DESIGNING AND WEB SCRAPING USING PYTHON" from 21-02-2022 to 23-02-2022.6. Dept. of CSE organized Guest lecture on "Linux Environment" on 03-03-2022.7. Dept. of ECE conducted a Seminar on "Benefits of

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		<p>EI, IEEE, ISTE Memberships for Students” on 14-03-2022.</p> <ol style="list-style-type: none">8. Dept. of Mechanical Engineering organized Two-day program on “Link & Mechanism” from 21-03-2022 to 22-03-2022.9. Dept. of Mechanical Engineering organized YANTRA 2022- PROJECT EXPO on 14-05-2022.10. Dept. of ECE conducted a workshop on “Static Timing Analysis (STA) in VLSI” from 17-05-2022 to 19-05-2022.11. Dept. of EEE organized Guest lecture on “Advances in Electrical Power Systems” on 22-05-2022.12. Dept. of CSE conducted a workshop on “Python Programming” from 30-05-2022 to 31-05-2022.13. Dept. of H&S conducted a Seminar on “English Language” on 21-04-2022.14. Dept. of H&S conducted a program on “Mentoring students for career counseling” on 19-03-2022.15. Dept. of H&S conducted a workshop on “Training on Soft skills & Career Guidance” on 15-05-2022.
2	College events	Conducted Orientation/Induction program, as directed by AICTE/JNTUA, for B.Tech. 1 st year students was held on 08-07-2022 to 28-07-2022. Students were briefed about the department’s facilities and the code of conduct they should follow in fulfilling their dreams.
3	Discussion about Student Attendance and Marks	Identified Late comers, least attendances, poor performance in mid exams and gave instructions to the students regarding the percentage of attendance required to promote the higher classes and conducted remedial classes for the students to improve the score in exams
4	Student Chapter Activities	<ol style="list-style-type: none">1. The Student Activity Cell, in collaboration with the NSS Unit of the College and Discover Anantapur NGO, conducted an impactful program titled "Home for Birds" on our campus on February 25, 2022. The program aimed to create a safe habitat for our avian friends and raise awareness about the importance of preserving natural spaces for them.2. The Student Activity Cell (SAC) organized an insightful virtual session on "Mentoring Students on Career Counseling" on March 19, 2022. This session provided a valuable opportunity for students to gain insights and guidance from an industry expert.

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		<ol style="list-style-type: none">3. The Student Activity Cell, in collaboration with the NSS, organized a meaningful and enlightening celebration of World Water Day on our campus. The event, held on 22nd March 2022, brought together students and faculty to raise awareness about the critical issue of water conservation.4. The Student Activity Cell (SAC) hosted a highly informative virtual session on "Support for Startup" on May 21, 2022. The session aimed to provide students with valuable insights and guidance on the intricacies of entrepreneurship and the support systems available for budding startups.5. In a collaborative effort to combat drug abuse and promote awareness among the youth, the Special Enforcement Bureau (SEB) partnered with the Student Activity Cell (SAC) to organize an impactful session on June 25, 2022. This session brought together experts and law enforcement officers to address students on the critical issue of drug abuse.
5	R&D Activities	<ol style="list-style-type: none">1. R&D cell organized a workshop on "Patenting Concepts and prior Art Search" on 22-01-2022.2. R&D cell organized a workshop on "Research Methodology and Data Collection" on 25-01-2022.3. Received the Grant Rs. 10.45 lakhs from SANPRINTS Pvt.Ltd. to conduct online exams for the academic year 2021-2022.

Item 3: FDPs, Workshops, Seminars and Guest Lectures organized

All the members appreciated the efforts of all Department HODs and Student Support System (SSS) for organizing FDPs, Workshops, Seminars and Guest Lectures and the same will be taken forward in coming days with advancements.

Item 4: College events (Orientation/Fresher's/Annual day, etc.)

Chairperson decided and suggested the committee members to conduct all the events as per university and college guidelines. Conduct the Annual day in the month of December.

Item 5: Student Chapter Activities

All the departments have established respective Student Chapters and organized good number of events to encourage participative and project-based learning among the students.

Item 6: R&D Activities

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All the members appreciated the R&D convener initiatives and suggested activities for further improvement by organizing more programs for Faculty and Students.

Item 7: Student Attendance and Marks

Identify the students with least attendance and poor performance in semester exams and take personal care on them

Item 8: Other items

- Academic & Administrative Audit is to be conducted and the report is to be submitted to IQAC for further actions
- Feedback reports are to be submitted to IQAC for further actions


(Dr. K. Ramesh Rao)
Coordinator, IQAC


(Dr. Bandi Ramesh Babu)
Principal & Chairperson, IQAC

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A.Y.2021-2022

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Member from Management			
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