



# PVKK INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi, Affiliated to JNTUA, Anantapuramu.  
(Established under Sri Balaji Educational Society, Anantapuramu)

## IQAC Meeting Circular

A.Y.2022-2023

Date: 16-12-2022

All the members of Internal Quality Assurance Cell (IQAC) are informed to attend the meeting in the Principal's chamber at 3:00 PM on 19-12-2022. The agenda for the meeting is given below.

### **Agenda:**

1. Review on minutes of 9<sup>th</sup> IQAC meeting
2. Action taken report on the decision of the previous meeting
3. Student-Faculty Ratio
4. Student attendance monitoring
5. Student Chapter Activities
6. FDPs, Workshops, Seminars and Guest Lectures
7. Alumni talks
8. NBA work progress
9. Other items

Principal

### **Copy to:**

The Chairperson  
Principal File  
IQAC Members  
File/circular/IQAC

**PRINCIPAL**  
P.V.K.K. Institute of Technology  
Alumur Road,  
ANANTHAPURAMU - 515 002



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## Minutes of Internal Quality Assurance Cell (IQAC)

Meeting No: 09/PVKKIT/IQAC/Date: 19-12-2022

A.Y.2022-2023

### Agenda:

1. Review on minutes of 9<sup>th</sup> IQAC meeting
2. Action taken report on the decision of the previous meeting
3. Student-Faculty Ratio
4. Student attendance monitoring
5. Student Chapter Activities
6. FDPs, Workshops, Seminars and Guest Lectures
7. Alumni talks
8. NBA work progress
9. Other items

Meeting of the members of IQAC was convened on 19-12-2022 at 3:30PM. At the outset, Chairperson welcomed the members of IQAC. The above agenda items were deliberated upon, and the following resolutions were passed.

### Item 1: Review on minutes of 9<sup>th</sup> IQAC meeting

The minutes of meeting held on 19-12-2022 were approved by IQAC members

### Item 2: Action taken report on the decision of the previous meeting

S. No	Item	Action Taken
1	FDPs, Workshops, Seminars and Guest Lectures	<ol style="list-style-type: none"><li>1. Dept. of EEE conducted a guest lecture on "Electric Vehicles" on 04-07-2022.</li><li>2. Dept. of CSE organized guest lecture on "Linux Environment" on 06-08-2022.</li><li>3. Dept. of H&amp;S organized a program on "Developing Core Skills among Engineering Students" on 18-08-2022.</li><li>4. Dept. of CSE organized guest lecture on "Web Application Security" on 27-08-2022.</li><li>5. Dept. of Mechanical engineering conducted a National Symposium on "AAVISHKAAR-2K22" from 15-06-2022 to 16-06-2022.</li><li>6. Dept. of CSE organized guest lecture on "Amazon Web Service" on 19-11-2022.</li><li>7. Dept. of CIVIL Engineering organized a Guest</li></ol>

  
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		<p>Lecture on "Roads and Buildings" on 02-12-2022.</p> <p>8. Dept. of CIVIL Engineering organized a Guest Lecture on "Irrigation Engineering" on 16-12-2022.</p> <p>9. Dept. of MBA organized a Guest Lecture on "Supply Chain Management: Trends, Challenges, and Best Practices" on 10-07-2022.</p> <p>10. Dept. of MBA organized a workshop on "Stock Exchange Analysis" from 11-09-2022 to 15-09-2022.</p> <p>11. Dept. of MBA organized a Seminar on "The Future of E-commerce: Trends and Innovations" on 07-11-2022.</p> <p>12. Dept. of MBA organized a workshop on "Overview of security markets" from 07-11-2022 to 12-11-2022.</p>
2	Student-Faculty Ratio	As per AICTE guidelines, the chairperson informed all the concerned department HOD's to maintain faculty ratio according to student intake.
3	Student Attendance Monitoring	Identified Late comers, least attendances, poor performance in mid exams and gave instructions to the students regarding the % of attendance required to promote the higher classes and conducted remedial classes for the students to improve the score in exams
4	Student Chapter Activities	<p>1. Dept. of EEE conducted an Awareness program on Gate Exam and Preparation on 23-11-2022.</p> <p>2. Dept. of CSE conducted "Logo Context" activity on 02-12-2022</p> <p>3. Dept. of CSE conducted "Movie Minute" activity on 02-12-2022.</p> <p>4. The Student Activity Cell (SAC) organized a Faculty and Student Sensitization Program with the primary objective of instilling a deeper understanding of constitutional responsibilities among both students and faculty members. This vital initiative took place on two separate occasions, on August 4, 2022, and August 11, 2022.</p>
5	Alumni talks	<p>1. Dept. of CSE organized Alumni talk on "Role of Soft Skills in IT" on 26-10-2022.</p> <p>2. Dept. of CSE organized Alumni talk on "Interview process in MNC" on 09-11-2022.</p>
6	NBA work progress	NBA Pre-qualifier has been submitted in the month of Septemer-2023 and SAR has been submitted in the month of November 2023 and the same was acknowledged by the NBA.

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## Item 3: FDPs, Workshops, Seminars and Guest Lectures organized

All the members appreciated the efforts of all Department HODs and Student Support System (SSS) for organizing FDPs, Workshops, Seminars and Guest Lectures and the same will be taken forward in coming days with advancements.

## Item 4: College Events (Orientation/Fresher's/Annual day, etc.)

Chairperson decided and suggested the committee members to conduct all the events as per university and college guidelines. Conduct the Annual day in the month of December.

## Item 5: Student Chapter Activities

All the departments have established respective Student Chapters and organized good number of events to encourage participative and project-based learning among the students.

## Item 6: Student-Faculty Ratio

In various departments shortage of faculty members were recruited as per AICTE guidelines.

## Item 7: Student Attendance and Marks

Identify the students with least attendance and poor performance in semester exams and take personal care on them

## Item 8: Other items

- An awareness program is to be organized to all the Faculty Members
- R&D activities are to be improved in the campus

(Dr. K. Ramesh Rao)  
Coordinator, IQAC

(Dr. Bandi Ramesh Babu)  
Principal & Chairperson, IQAC

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## IQAC Members

A.Y.2022-2023

S. No.	Name	Designation	Signature
<b>Chairperson</b>			
1.	Dr. Bandi Ramesh Babu	Principal	
<b>Member from Management</b>			
2.	Mr. K. Sreekanth Reddy	Management Representative	
<b>Coordinator – IQAC</b>			
3.	Dr. K. Ramesh Rao	Associate Professor, CSE Dept.	
<b>Nominees from Local Society, Students &amp; Alumni</b>			
4.	Dr. C. Manmatheswara Reddy	Principal, Sri Balaji PG College	
5.	Mr. K. Manjunath Reddy	Alumni Student	
6.	Mr. M. Sharath Kumar	Student Representative	
<b>Nominees from Employer/ Industrialists/ Stakeholders</b>			
7.	Mr. B. Ram Mohan	Parent Representative	
8.	Mr. D. Nagaraju	Industrialist	
9.	Mr. Y. Chandra Sekhar Reddy	Estate Officer	
<b>Teacher Representatives (Members)</b>			
10.	Dr. K. Bhargavi	HOD, CSE Dept.	
11.	Dr. M. Venkata Sreeraj	HOD, ECE Dept.	
12.	Dr. G. Sreenivasan	HOD, EEE Dept.	
13.	Dr. G. Vani	HOD, CIVIL Dept.	
14.	Dr. L. Balasubramanyam	HOD, MECH. Dept.	
15.	Dr. Chenna Kesavulu	HOD, H & S Dept.	
16.	Dr. V. Venkata Sreekanth	HOD, MBA Dept.	
<b>Senior Administrative Officers</b>			
17.	Dr. Y. Santhosh Kumar Reddy	Dean of Academics	
18.	Dr. K. Manohar Reddy	AO	
19.	Mr. G. Viswanath	In-charge of Examinations	
20.	Dr. C. Bhanu Kiran	Placement Officer	
21.	Dr. KC. Kullayappa	R & D Convener	



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## IQAC Meeting Circular

A.Y.2022-2023

**Date: 21-06-2023**

All the members of Internal Quality Assurance Cell (IQAC) are informed to attend the meeting in the Principal's chamber at 3:00 PM on 26-06-2023. The agenda for the meeting is given below.

**Agenda:**

1. Review on minutes of 10<sup>th</sup> IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures organized
4. Industry-Institute Interaction
5. Training & Placement Activities
6. R&D Activities
7. Attainments of CO and POs
8. Other items

  
Principal

**Copy to:**

The Chairperson  
Principal File  
IQAC Members  
File/circular/IQAC

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## Minutes of Internal Quality Assurance Cell (IQAC)

Meeting No: 09/PVKKIT/IQAC/Date: 26-06-2023

A.Y.2022-2023

### Agenda:

1. Review on minutes of 10<sup>th</sup> IQAC meeting
2. Action taken report on the decision of the previous meeting
3. FDPs, Workshops, Seminars and Guest Lectures
4. Industry-Institute Interaction (MOUs)
5. Training & Placement Activities
6. R&D Activities
7. Attainments of CO and POs
8. Other items

Meeting of the members of IQAC was convened on 26-06-2023 at 3:30PM. At the outset, Chairperson welcomed the members of IQAC. The above agenda items were deliberated upon, and the following resolutions were passed.

### Item 1: Review on minutes of 10<sup>th</sup> IQAC meeting

The minutes of meeting held on 26-06-2023 were approved by IQAC members

### Item 2: Action taken report on the decision of the previous meeting

S. No	Item	Action Taken
1	FDPs, Workshops, Seminars and Guest Lectures	<ol style="list-style-type: none"><li>1. Dept. of Mechanical Engineering organized FDP on "Recent Advances in Composite Materials for Engineering Applications" from 13-02-2023 to 17-02-2023.</li><li>2. Dept. of Mechanical Engineering organized FDP on "Mechanical Design Optimization with CAD/CAE Tools" from 02-04-2023 to 06-04-2023.</li><li>3. Dept. of CSE organized guest lecture on "JAVA Server Pages" on 07-01-2023.</li><li>4. Dept. of ECE organized a Guest lecture on "The significance of Checksums in preventing Buffer Overflows" on 06-01-2023.</li><li>5. Dept. of CIVIL Engineering conducted a Guest Lecture on "Building Information Modeling,</li></ol>

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		<p>Estimation and Costing” on 17-03-2023.</p> <p>6. Dept. of CIVIL Engineering conducted Alumni Talk on “Carer Guidance” on 18-03-2023.</p> <p>7. Dept. of H&amp;S organized a FDP on “Outcome Based Education (OBE)” from 20-02-2023 to 24-02-2023.</p> <p>8. Dept. of MBA organized a FDP on “Finance &amp; Accounts” from 03-01-2023 to 07-01-2023.</p> <p>9. Dept. of MBA conducted a workshop on “Financial Derivatives” form 06-02-2023 to 10-02-2023.</p> <p>10. Dept. of MBA conducted a seminar on “Crisis Management” from 20-02-2023 to 24-02-2023.</p>
2	Industry-Institute Interaction (MOU's)	Chairperson discussed with the HOD's then decided to conduct more MOU's.
3	Training & Placement Activities	Placement coordinator presented placement activities as well as analyses of all eligible and interested students.
4	R&D Activities	<ul style="list-style-type: none"><li>➤ R&amp;D coordinator presented the R&amp;D activities and Paper publications, Patents, Conferences, etc.</li><li>➤ R&amp;D cell organized FDP on “Writing and Publishing an Effective Research Paper” on 24-05-2023.</li><li>➤ Received the Grant of Rs. 5.50 lakhs from D&amp;B Technologies for the project titled “Development of Gate Management System for Visitors” sanctioned to the Dept. of CSE on 18-04-2022.</li><li>➤ Received the Grant Rs. 2 lakhs from M&amp;A Constructions for the project titled “Development of E-Tractor” sanctioned to the Dept. of Mechanical Engineering on 20-06-2022.</li><li>➤ Received the Grant Rs. 2.5 lakhs from “Samruddhi” for the project titled “Structural Safety of Two Building in an Urban Area” sanctioned to the Dept. of CIVIL Engineering on 06-01-2023.</li><li>➤ Received the Grant Rs. 2.5 lakhs from PEBIANS Pvt. Ltd. for the project titled “Studies on Smart Battery Management System for Electrical Vehicles” sanctioned to the Dept. of EEE on 18-01-2023.</li><li>➤ Received the Grant Rs. 1.5 lakhs from IMR Soft India Pvt. Ltd. for the project titled “Development of a low cost and Latency water</li></ul>

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		<p>distribution system for Municipalities using IOT technology” sanctioned to the Dept. of ECE on 25-01-2023.</p> <ul style="list-style-type: none"><li>➤ Received the Grant Rs. 2 lakhs from PEBIANS Pvt. Ltd. for the project titled “Optimal Utilization of Solar Energy” sanctioned to the Dept. of EEE on 10-05-2023.</li><li>➤ Received the Grant Rs. 12.70 lakhs from SANPRINTS Pvt.Ltd. to conduct online exams for the academic year 2022-2023.</li></ul>
5	Attainments of CO and POs	<p>Resolution:</p> <ul style="list-style-type: none"><li>• To complete topics unit wise</li><li>• Conduct slip test unit wise</li><li>• Conduct lab experiments properly</li><li>• Conduct mock test for final exams</li><li>• Student attendance monitoring</li></ul> <p><b>The above-mentioned resolutions were fulfilled.</b></p>

### Item 3: FDPs, Workshops, Seminars and Guest Lectures organized

All the members appreciated the efforts of all Department HODs and Student Support System (SSS) for organizing FDPs, Workshops, Seminars and Guest Lectures and the same will be taken forward in coming days with advancements.

### Item 4: Industry-Institute Interaction

Chairperson makes a decision to maintain industry-Institute interaction through membership and MOUs.

### Item 5: Training & Placement Activities

TPO has presented the Placement Statistics of the previous years. All the members suggested activities to be taken up to improve Placements in the Campus. All members approved the action plan of the TPO.

### Item 6: R&D Activities

All the members appreciated the R&D initiatives and suggested activities for further improvement by organizing more programs for Faculty and Students.

### Item 7: Attainments of CO and POs

IQAC framed the guidelines for attainment of course outcomes, program outcomes and program specific outcomes

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## Item 8: Other items

- Academic & Administrative Audit is to be conducted and the report is to be submitted to IQAC for further actions
- Feedback reports are to be submitted to IQAC for further actions

(Dr. K. Ramesh/Rao)  
Coordinator, IQAC

(Dr. Bandi Ramesh Babu)  
Principal & Chairperson, IQAC

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## IQAC Members

A.Y.2022-2023

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<b>Member from Management</b>			
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